

SAN JOSE BUDDHIST CHURCH BETSUIN
INSPECTION REPORT BEFORE AND AFTER USING **ANNEX BUILDING**

Name of Organization: _____

Person making inspection: _____

Date(s) and Time(s) of inspection: _____

Activity: _____

Facilities Used: Restrooms and Gym and/or Multi-Purpose Room and/or Classroom _____

BEFORE

AFTER

FLOOR CLEAN

ALL REFUSE IN OUTSIDE DUMPSTER

RECYCLABLES IN CORRECT BINS

HEATER TURNED OFF

LIGHTS TURNED OFF

CHAIRS & TABLES IN PLACE

MARKERBOARD CLEAN

ALL DOORS LOCKED

RESTROOMS CLEANED

Signature of last inspector: _____

Address: _____

Telephone: _____ E-mail address: _____